

## CMA Oman - XBRL Portal Guidance for Open uncompleted iFile Excel file after installing the latest version of iFile tool

October 2021

Version No: 1.0



IRIS Business Services Limited



## **1** Open iFile Excel file after installing latest iFile tool

## 1.1 OPEN IFILE EXCEL FILE AFTER INSTALLING LATEST IFILE TOOL

Follow the below steps to open and use your uncompleted iFile tool financial file on the newly installed iFile tool.

**Step 1**: Save your uncompleted financial reporting file on iFile tool before install the new version of iFile tool. You can save the iFile excel file in your preferred location. (The location must be under trusted location)

Click on Save button or File > Save to save the file.



**IRIS** 

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| Capi            | al Market Authority   | RL Legend                |                              |                      | Tool Box v1.0.26                    |
| 1 1             |   |                          |                              |                      | Change Filing Information           |
| 2 <sup>B</sup>  | inks - Statement of financial position, Order of I                  | iquidity                 |                              |                      | View all Templates                  |
| 14<br>15        | Statement of financial position<br>Assets                           |                          |                              |                      | Note-text block                     |
| 16              | Cash and bank balances at central banks                             | 0.00                     | Go to the relevant concepts  |                      | Footnotes                           |
| 17              | placements  | 0.00                     | Go to the relevant concepts  |                      |                                     |
| 18              | Loans and advances  | 10,000.00                |                              |                      | Change Language                     |
| 19              | Islamic financing receivables                                       | 2,50,000.00              |                              |                      | Freeze Pane                         |
| 20              | Investment securities   | 34,900.00                |                              |                      | Theorem and                         |
| 21              | Financial assets held for trading of which<br>pledged as collateral | 2,323.00                 |                              |                      | AutoSave                            |
| 22              | Investments in subsidiaries   | 5,239.00                 |                              |                      | PDF View                            |
| 23              | Investments in joint ventures                                       | 10,192.00                |                              |                      | Keyboard Shortcuts for Excel        |
| 24              | Investments in associates   | 12,344.00                |                              |                      | Ctrl Down - to open Drondown list   |
| 25              | Investments using equity method                                     | 0.00                     | Go to the relevant concepts  |                      | Ctrl Delete - to delete Value and F |
| 26              | Development property  |                          |                              |                      |                                     |
| 27              | Property, plant and equipment                                       | 0.00                     | Go to the relevant concepts  |                      |                                     |
| 28              | Right-of-use assets   |                          |                              |                      |                                     |
|                 | Cash collateral on securities borrowed and                          |                          |                              |                      |                                     |
| 29              | reverse repurchase agreements                                       |                          |                              |                      |                                     |
| 30              | Intangible assets other than goodwill                               | 0.00                     | Go to the relevant concepts  |                      | Tool <u>Generat</u>                 |
| 31              | Goodwill  |                          |                              |                      | Box e XBRL                          |
| 32              | Derivative financial instruments (assets)                           |                          |                              |                      | -                                   |
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**Step 2**: You can see the saved file in the file explorer like below:

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| 📔 Documents 🛛 🖈  | 📙 Custom Office Templates | 30-09-2021 12:17 PM | File folder          |        |   |                   |                        |  |
| Downloads #  | OneNote Notebooks         | 09-08-2021 10:37 AM | File folder          |        |   |                   |                        |  |
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| Desuisses  | 🖬 iFile_Q3                | 08-10-2021 07:49 PM | Microsoft Excel Work | 362 KB |   |                   |                        |  |
| >  OneDrive  |                           |                     |                      |        | Saved your uncompleted fir<br>preferred location (Must be | iancial<br>truste | file in your<br>d one) |  |
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**Step 3**: Once it is saved, you can download the latest version of the iFile tool from <a href="https://cma.gov.om/Home/XBRL/iFileExcel">https://cma.gov.om/Home/XBRL/iFileExcel</a> website and install it with Admin access.

**Step 4**: Once it is successfully installed then you can go to the saved location of your uncompleted financial file and double click to re-open the file into the newly installed iFile tool (latest version).

|                         | Capital Market Authority - Oman<br>Open iFile Excel file after installing latest iFile tool Guidance |                         |                     |                      |        |   |                 |            |           |          |
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| >  OneDrive             |  |                         |                     |                      |        | Double click on the saved f<br>into the newly installed ifile | le to r<br>tool | e-open     |           |          |
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**Step 5**: Once the file is opened, then you can continue from where you left. Here you can get all your previous data without any data loss as below:

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| Capital   | Market Authority   | Legend                |                             |                         | Tool E                | 30x v1.0.26                   |  |
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| 2 Bar     | nks - Statement of financial position, Order of liq                | uidity                |                             |                         | View all Templates    |                               |  |
| 14        | Statement of financial position                                    |                       |                             |                         |                       |                               |  |
| 10        | Assets   | 0.00                  |                             |                         | Note-text Dlock       | •                             |  |
| 10        | Due from banks and other money market                              | 0.00                  | Go to the relevant concepts |                         | Footnotes             |                               |  |
| 17        | placements   | 0.00                  | Go to the relevant concepts |                         |                       | _                             |  |
| 18        | Loans and advances   | 10,000.00             |                             |                         | Change Language       |                               |  |
| 19        | Islamic financing receivables                                      | 2,50,000.00           |                             |                         | Freezo Pano           |                               |  |
| 20        | Investment securities  | 34,900.00             |                             |                         | riceze ralle          |                               |  |
|           | Financial assets held for trading of which                         | 2,323.00              |                             |                         | AutoSave              |                               |  |
| 21        | pledged as collateral  | F 220.00              |                             |                         | DDE View              |                               |  |
| 22        | Investments in subsidiaries  | 5,239.00              |                             |                         | Keypoard Sporter      |                               |  |
| 23        | Investments in joint ventures                                      | 12 244 00             |                             |                         | Template:             | Its IOI EXCEI                 |  |
| 25        | Investments using equity method                                    | 12,344.00             | Go to the relevant concents |                         | Ctrl Down - to oper   | n Dropdown list               |  |
| 26        | Development property   | 0.00                  | do to the relevant concepts |                         | Ctrl Delete - to dele | ete Value and F               |  |
| 27        | Property, plant and equipment                                      | 0.00                  | Go to the relevant concepts |                         |                       |                               |  |
| 28        | Right-of-use assets  |                       |                             |                         |                       |                               |  |
|           | Cash collateral on securities borrowed and                         |                       |                             |                         |                       |                               |  |
| 29        | reverse repurchase agreements                                      |                       |                             |                         |                       |                               |  |
| 30        | Intangible assets other than goodwill                              | 0.00                  | Go to the relevant concepts |                         | Tool                  | Conorat                       |  |
| 31        | Goodwill   |                       |                             | Box                     | e XBRL                |                               |  |
| 32        | Derivative financial instruments (assets)                          |                       |                             |                         | ▼                     |                               |  |
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